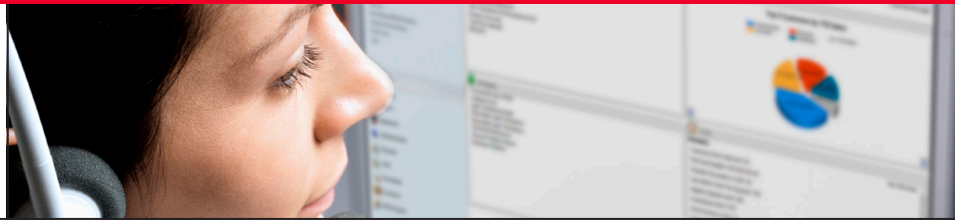


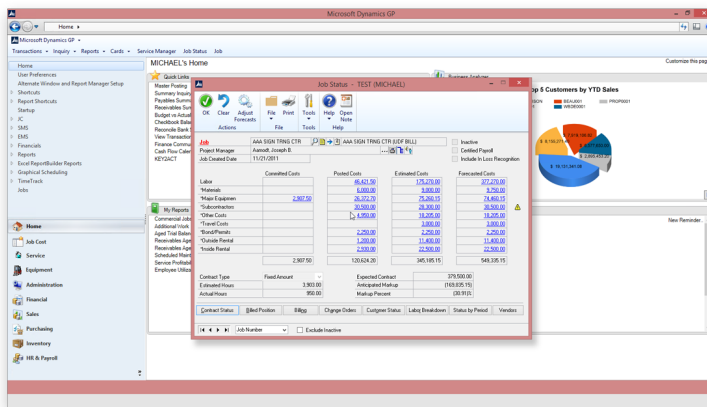
# Signature Job Cost



## Designed to deliver... today and tomorrow

Tracking and managing costs and profitability is crucial to any business's success. Signature Job Cost enables you to track and manage all phases of your jobs from planning to completion. You can schedule resources, enter cost activity, generate purchase orders, process vendor bills and invoice customers, maintaining visibility at every phase of a job.

Built on Microsoft Dynamics GP, Job Cost is designed to work as one solution with GP and not as an isolated set of applications. Leveraging a single database of information enables you to streamline business processes and more efficiently manage your business, as well as eliminate duplicate entries.



Visibility into financials at the touch of a button.

### Job Cost allows you to:

- Keep projects on-time, on-budget and on-task
- Manage a job's estimates to actuals and change orders, and ensure on-time invoicing
- Allocate employees, equipment and tools to jobs
- Bill at a project or job level with convenient invoicing tools, including milestones and retention
- Easily manage subcontractors' contracts, scheduling and billing
- Eliminate manual entry and completion of AIA billing forms with our automated feature
- Leverage POC (percentage of completion) reporting
- Automatically calculate and apply prevailing wage
- Track everything needed to ensure accurate payroll, unions and compliance reporting

### Improve processes with Job Cost

- Manage costs by tracking all components of a project – subcontractors, labor, materials, equipment and other defined costs
- Analyze projects to improve efficiencies – compare key performance indicators; see estimated, committed and actual costs and drill down to additional details
- Manage the change order process to help you respond quickly to new requirements
- Get easy access to relevant information, with role-defined home pages based on user preferences
- Manage your general ledger with up-to-date labor, equipment and materials status and progress reports
- Print required financial statements and drill down to supporting data
- Run reports to ensure you maintain certifications and compliance with applicable standards

***"I like the accessibility of the Job Cost ... it's the most valuable to me because I can drill back and see not only the customer, where the job was, who the owner was, what the PO was, was it certified payroll, was all of the little bits and pieces that I would have to go and look for all over the folders, I can find in one central place."***

- Sarah Smith | Accounting Specialist | Seiberlich Trane

**APPLICATION FOR PAYMENT** Page 1 of 2 Pages

TO OWNER: AAA SKIN COMPANY  
3275 S HOWELL AVENUE  
MILWAUKEE, WI 53207

PROJECT: AAA SKIN TRNG CTR (DEF BILL)  
3275 S HOWELL AVENUE  
MILWAUKEE, WI 53207

APPLICATION NO.: 1

Distribution to:  
 CONTRACTOR  
 ARCHITECT  
 SUBCONTRACTOR

PERIOD TO: \_\_\_\_\_

PROJECT NO.: AAA SKIN TRNG

FROM CONTRACTOR: \_\_\_\_\_

ARCHITECT: Architects Ltd  
3512 East Howard Avenue  
St. Francis, WI 53225

PURCHASE ORDER NO.: \_\_\_\_\_

CONTRACT DATE: \_\_\_\_\_

INVOICE NO.: IC1077

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CONTRACTOR FOR: AAA SKIN TRNG CTR (LOP BILL) / 2011-06302

**CONTRACTOR'S SUMMARY OF WORK**  
Application is made for payment as shown below.  
Continuation Page is attached.

1. ORIGINAL CONTRACT AMOUNT \$ 379,500.00

2. SUM OF ALL CHANGE ORDERS \$ 1,080.00

3. CONTRACT AMOUNT TO DATE (Line 1 & 2) \$ 379,500.00

4. TOTAL COMPLETED AND STORED TO DATE (Column G on Continuation Page) \$ 51,750.00

5. a. 10.00% of Completed Work \$ 5,175.00  
b. 10.00% of Stored Materials \$ 0.00

Total Retainage (Line 5a & 5b) \$ 5,175.00

6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total) \$ 46,575.00

7. LESS PREVIOUS PAYMENT APPLICATIONS \$ 0.00

8. PAYMENT DUE \$ 46,575.00

9. BALANCE TO COMPLETION (Line 3 minus Line 8) \$ 332,925.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$1,000.00	\$0.00
Total approved this Month	\$80.00	\$0.00
<b>TOTALS</b>	<b>\$1,080.00</b>	<b>\$0.00</b>
NET CHANGES by Change Order	\$1,080.00	\$0.00

2011-56382

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for. That (1) the Work has been performed as required in the Subcontract Documents, (2) all work previously done by Subcontractor under the Subcontract has been used to pay Subcontractor's cost for labor, material and other obligations under the Subcontract for Work previously paid for, and (3) Subcontractor is legally entitled to the payment.

Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

State of: \_\_\_\_\_  
County of: \_\_\_\_\_  
Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**ARCHITECT'S CERTIFICATION**  
In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to the payment of the AMOUNT CERTIFIED.

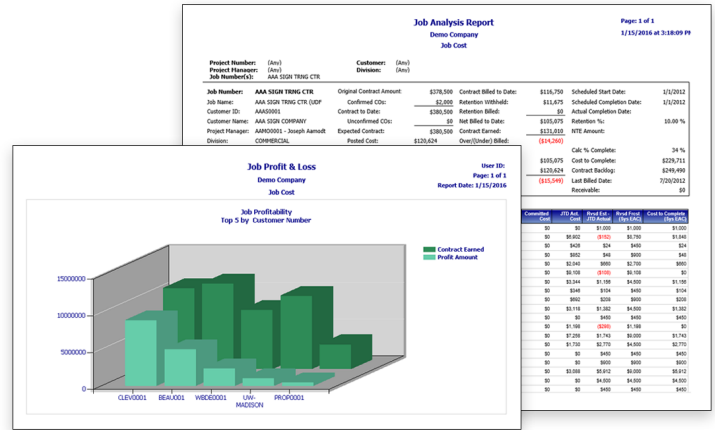
AMOUNT CERTIFIED \$ \_\_\_\_\_

(Which representation if amount certified differs from the amount applied for, initial all figures on this Application and on the Continuation Page that are changed to conform to amount certified.)

ARCHITECT: \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made to Subcontractor, and is without prejudice to any rights of Owner or Subcontractor under the Subcontract Documents or otherwise.



Automated processes eliminate manual entry.

Easily track performance through a variety of reports.

## Customize your solution with additional functionality

### Advanced Document Management

Capture, store, retrieve and attach files to fields including: the service call, location, customer record, maintenance contract or equipment records

### Project Level Roll-up

Combine multiple jobs into one project, allowing users to view jobs from the project level as well as to bill multiple jobs on a single invoice. Users can drill down to job-level detail, cost codes and transaction-level detail. Users can also view contract details.

### Advanced Subcontractor

Manage vendors and subcontractors, with the ability to automatically track information such as insurance and workers' compensation expiration dates, draw requests, retention percentages and certificate expirations.

Enable users to more efficiently manage information:

- Change-order tracking for inclusion on AIA billings
- Drawings, submittals, documents and other paperwork associated with contracts
- Payment control (pay-when-paid)

### Job Import

Easily deliver encrypted business logic and look up field validation for jobs, job cost codes, estimate revisions and bill codes.

### TimeTrack

Provide a single point of entry where employees can post labor and expenses to jobs. Information entered once can be used by multiple modules, allowing supervisors and project managers to easily monitor and analyze ongoing labor costs.

- The Excel client allows the entry of time and expenses without a web connection
- eTimeTrack lets users enter timesheet information via a standard browser

### Graphical Schedule Board

Increase the ease of scheduling resources and equipment with the drag-and-drop technology of our Graphical Schedule Board.

### MobileTech

Put full job tracking functionality and back-office access in your technicians' hands, no matter how remote the location, with MobileTech's "store-and-forward" technology.

### Customer Connect

Provides your customers with self-service capabilities to verify outstanding balances, check on work in progress and request new service calls.

**"The Job Cost module and Service Management module ... it's the core of our business and it drives what we do every day."**

- Chris Miller | Business Support Manager | Harshaw Trane

Building Confidence. Building Visibility. Building a Better Business.



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